

PRIVATE DINNER HOST COMMITMENT FORM



gather

AT YOUR HOUSE FOR OUR HOUSE

THANK YOU FOR YOUR INTEREST IN HOSTING A PRIVATE DINNER EVENT!

To ensure Our House staff is able to track the full Dinner Series catalogue of events, we require all private dinner hosts to fill out the below information in replacement of the general sign-up form.

If you have any questions when completing, please reach out to events@ourhouseofportland.org.

Private Dinner Host Contact Information

Please specify the best contact person for Our House to reach out to who is planning the dinner overall. The Our House team will check in a couple times before the dinner to touch-base and make sure you have any informational supplemental materials requested below.

Full Name: _____

Mobile Number: _____

Email: _____

Mailing Address: _____

Private Dinner Event Information

Intended Date of Event: _____

PLEASE NOTE, OUR HOUSE REQUIRES ALL FUNDS RAISED BE DELIVERED WITHIN 30 DAYS OF PRIVATE DINNER DATE.

Estimated Number of Invitees: _____

Are You Suggesting a Specific Donation Amount Per Person? Yes No

Estimated Funds Being Raised: _____

IF COLLECTING FUNDS VIA CHECK FROM GUESTS, PLEASE INSTRUCT THEY PAY IN ATTENTION TO OUR HOUSE OF PORTLAND.

Would you like Our House staff to send you informational materials about Our House and its programs for guests? Yes No

Is there anything else you would like Our House staff to know? _____

THANK YOU SO MUCH FOR YOUR SUPPORT IN CONTINUING THE OUR HOUSE DINNER SERIES LEGACY.

We look forward to working alongside you in support of Our House and thank you for all that you are doing in the community!

Please email completed form to events@ourhouseofportland.org.

